Sample International REU Site Program Application

U.S.-[FOREIGN SITE] Research Experience for Undergraduates (REU)
Department of ABC
XYZ University

POSTMARK DEADLINE FOR SUBMISSION: MM/DD/YYYY

Application Instructions:

1. Complete all sections of the student application and the informational section on the top of each of the recommender forms. Applications should be typewritten.
2. Be certain to include all required information in the spaces provided and to adhere to specific space limitations where noted. Please attach undergraduate academic transcripts to the back of the application form. Unofficial transcripts [ARE/ARE NOT] acceptable.
3. Please sign and date the application on page X.
4. Send the completed application with attached academic transcript(s) to:
   > U.S.-[FOREIGN SITE] REU Program
   > Department of ABC
   > XYZ University
   > City, State ZIP
5. Letters of reference from three recommenders should be submitted by the writers directly to the U.S.-[FOREIGN SITE] REU program office at the above address.
6. The postmark deadline for submission of all materials is November 30, 200X.

Applicant Name   _____

Institution   _____

Academic Department   _____

Year in School (as of 11/30/200X)   ☐ Sophomore   ☐ Junior   ☐ Senior

Citizenship Status (check one)   ☐ U.S. Citizen   ☐ Permanent Resident   ☐ Other

If Permanent Resident/Other   Country of Citizenship   _____

Reference letters requested from:

Name   REU Program Office Use Below

_____   ☐ Received (Date _____)

_____   ☐ Received (Date _____)

_____   ☐ Received (Date _____)

Application to U.S.-[FOREIGN SITE] Research Experience for Undergraduates (REU)
Department of ABC
XYZ University

Applicant Name   _____

Institutional Contact Information:

Academic Department   _____

Institution   _____

Institution Address   _____

                   _____

Telephone   _____

Fax   _____

E-mail   _____

Home Contact Information (during the academic year):

Home Address   _____

                   _____

Telephone   _____

Fax   _____

E-mail   _____

Permanent Home Contact Information: ☐ Same as above

Home Address   _____

                   _____

Telephone   _____

Fax   _____

E-mail   _____

Academic Information:

Academic Major   _____

Degree Objective   □ B.A.   □ B.S.   □ Other _____

Expected Graduation Date   _____ (as MM/YYYY)

Name of: □ Department Chair   _____

                 or

                 □ Major Advisor   _____

Transcripts   Please attach one copy of undergraduate academic transcripts to the back of this application. Transfer students should include transcripts from all undergraduate institutions attended.

Grade Point Average (GPA)   Overall GPA _____   Major GPA _____

Letters of Reference:

Applicants should request letters of reference from three individuals able to comment on the applicant's academic background and readiness to participate in a rigorous research experience at an international site. Typically, recommenders will be university faculty or active researchers in the field. Each writer should be provided a copy of the reference request form with completed FERPA waiver section. Recommenders may also find it useful to have a copy of the completed application. Reference letters should be submitted by the writers directly to the U.S.-[FOREIGN SITE] REU program office.

Reference letters requested from:

Name   Affiliation (Department and Institution)

_____   _____

                                           _____

_____   _____

                                           _____

_____   _____

                                           _____

Provide a concise description of your research interests relative to the projects that are available under the U.S.-[FOREIGN SITE] REU Program. State how participation in the REU program will benefit your academic training and how it will further your intended professional career. (Limit your narrative answer to one page.)

Describe your previous research work, and note its relevance to the REU Program theme. State explicitly whether the work you describe was part of an undergraduate independent study or honors project, another REU experience, or a research experience acquired through employment. Do not list organized laboratory coursework at your university, but do be certain that laboratory courses are clearly identified on your transcript(s).

Complete the following table regarding your foreign language training and competence.

Language	Years of Study	Proficiency (Excellent, Good, Fair)		
		Reading	Writing	Speaking

List your previous international travel experience in table below.

Country	Year(s)	Duration	Purpose

How did you learn about this program? Please be a specific as possible (*e.g.*, advertisement through a specific professional society, announcement through a faculty mentor or student club at your school, recommendation from former participant, *etc.*).

Applicant Certification and Signature:

I certify that the information provided in this application to the U.S.-[FOREIGN SITE] REU Program is correct and true to the best of my knowledge.

Applicant's Signature   _____

Date   _____

Rev. 03/2002